



# Oughton Primary & Nursery School

## September 2021

### Dear Parents and Carers,

Well, so far, this term is flying by! Welcome to our new children and their families who have joined us this year, both in Nursery and Reception and across the school.

### Staff News

We welcome to our team and also congratulate Mrs Bilimoria who was married this month. She is teaching Willow B in Year 5. We also welcome Mrs Rose who is teaching Year 1.

We also welcome Ms Harrington who is our new Herts Catering Kitchen Manager. She worked at Oughton some years ago and has now returned leading the team in our kitchen.

On Friday, we said goodbye to Miss Chalkley who has worked at Oughton for three years as a Teaching Assistant. We wished her luck and the children were able to say goodbye in Assembly.

### Covid-19 Update

It is lovely to be able to adapt some of the Covid-19 restrictions which have been in place previously. As you are all aware, we have year groups mixing with others but we continue to keep some separation across the school at the moment.

Just to remind everyone, if your child has any symptoms regarding Covid-19, please book them a PCR test, NOT Lateral Flow Test and self-isolate. Please inform us and let us know immediately when you receive a result. We have to note any positive cases within school to ensure that we do not have a local outbreak situation. In the case of this, we will consult with the Local Authority and follow their guidance.

Out of courtesy, we have informed classes of positive cases, when there may be a risk of more cases. However, schools do not track and trace in the same manner as previously; this is the role of the NHS Track and Trace Service. Classes are no longer sent home if there is a positive case. It is vital that Parents read all correspondence via ParentMail as important messages are sent via this method.

Please follow the Government guidance and understand that we are doing the same. If a child is self-isolating from school due to being Covid-19 positive and they are feeling well, work will be provided via Microsoft Teams through assignments. This ensures that children have access to the same work as their peers and that they do not fall behind in their learning. Work is submitted online and Teachers can mark it.

### Communication

If you need to speak to your child's Class Teacher or another member of staff, please ring the Office 01462 450716 or email [admin@oughton.herts.sch.uk](mailto:admin@oughton.herts.sch.uk) to book a convenient time to talk. Please be aware that it is not possible to talk on the classroom door when the staff are supervising or dismissing children.

Please do not ask members of staff who are standing near the gates to pass messages on. If you have a concern which relates to the class, please contact your child's class Teacher.

If you wish to talk about Special Educational Needs and Disability (SEND) or Mental Health please contact Mrs Phillipson, our Assistant Headteacher who is our SENCO and Mental Health Lead. If you need some pastoral support, please contact Mrs Woollon, our Pastoral Manager and Deputy Mental Health Lead.

### MacMillan Coffee Morning

Thank you to everyone who purchased one of our boxed cream teas for Macmillan Cancer Support. Thank you to Mrs Woollon and our Year 6 Ambassadors: Timur, Olly and Scarlet for helping organise this. I hope that you enjoyed your cream tea, I certainly did. We raised a total of £181.24 thanks to a donation from Mr Woollon who purchased the scones for us.

Yours sincerely

**Lisa Clayton**

### Health and Safety

**Please make sure we always have up to date mobile numbers and email addresses so that we are able to get hold of Parents in an emergency. Please check ParentMail and read all messages sent out.**

### Calendar

2021 / 2022 dates are on our website.

Tues 12th Oct: Harvest and Scarecrow Festival after school details to follow

Wed 20th & Thurs 21st Oct: Open Evening across the school details to follow

Fri 22nd Oct: Inset Day: no children in school

Half term: 25th - 29th Oct

### Food in school

I am aware that we have sent ParentMail messages out about this, however, it is vital.

We have children with nut allergies across the school. Do **not** send any nut product into school, this includes chocolate spread.

If your child develops an allergy or if you are unsure that you have informed us of any allergy, please contact Mrs Channa via email: [admin@oughton.herts.sch.uk](mailto:admin@oughton.herts.sch.uk) and if your child has a school dinner, you must inform Herts Catering on their website.

It is vital that we have up to date information regarding the health of all children.

### Safeguarding

Keeping all children safe at Oughton is our number one priority. All of our staff have Level 1 Safeguarding Training which is annually updated. We have 3 DSLs (Designated Senior Leads) who deal with all any concerns in this area: **Mrs Clayton, Mrs Phillipson and Mrs Woollon.**

As DSLs, we have regular training and updates and we ensure that staff are kept up to date continually. **If you have any Child Protection concerns, this includes online safety, please contact a DSL.**